May 28, July 30, August 27
2016 FOOD VENDOR APPLICATION FORM

Application Information

Contact Person: _____

Business Name: _____

Dates *(circle date)*: ___**May 28** **July 30** **August 27**

Mailing Address: _____

City _____ State _____ Zip _____

Phone: Day:_____ Evening_____

Fax:_____ Email:_____

Set-up

Circle one category and enter the dimensions required:

Tent or Trailer dimensions - _____ feet of frontage (serving side) X _____ feet wide (depth)

Please return the following items 30 days prior to the event date you would like to participate in.

- Full amount of non-refundable fee of **$100** (**Checks made payable to: Oswego Beats & Eats)**
- Proof of payment for Temporary Food Booth Permit from the Kendall County Health Department
- Certificate of insurance listing the Village of Oswego as additionally insured.

Mail or Deliver to:
Village of Oswego
Tia Brooks
100 Parkers Mill
Oswego, IL 60543

All set-up will take place on the day of the event starting at 2:30 p.m. This event is a rain or shine event and all vendors **MUST** remain open for the entire length of the event, unless granted permission. Tear down from the event will take place on the day of the event from 10 p.m. – 11:00 p.m.

Signature: _____ Date: _____

By signing this document, I agree to all of the terms and information outlined in this packet of information.

Type of Concession and Product Information

Menu or Product Item	Price (inc. tax)	Serving Size

Power
Please note that you are responsible for providing your own power (if necessary). Power may not be drawn from municipal sources anywhere in downtown Oswego.

Health Permit
All food and beverage vendors are be required to obtain a Kendall County temporary food permit. Please contact the **Kendall County Health Department** to obtain the appropriate permit and fee information. The application must be received by the Kendall County Health Department one month prior to the event. A late fee will apply if submitted less than 48 hours prior to the event. For more information, please call the Kendall County Health Department at 630-553-9100. The Dept. of Health will prohibit from participation any food vendor that cannot meet their requirements. If this occurs, all payments made to Village of Oswego by the vendor will be forfeited.

Insurance Coverage
The Village of Oswego requires at least $1 million in general liability coverage from vendors. ***We also require that the Village of Oswego be listed as Additionally Insured on the certificate of coverage.***

Waste Removal
Vendors must dispose of all trash. There will not be a grey water holding area provided during the event. Vendors are responsible for removing all grey water accumulated at the event and are prohibited from dumping grey water into the sewer system at all times. Vendors are not permitted to leave anything behind upon the event conclusion. This includes propane containers, bread racks, soda containers, pallets and trash. Ashes and charcoal must be removed from the event grounds by the vendor. You will be fined by the Dept. of Public Works and prohibited from further participation if you are found dumping waste on event grounds. Village of Oswego reserves the right to pass along to the vendor any waste related expenses we may incur during this event.